



MEDICAL LABORATORY SCIENCE COUNCIL OF NIGERIA

(National Medical Laboratory Accreditation Agency)

Federal Statutory Body established by Act 11 2003

MLSCN Headquarters,

Plot 1166 Mohammed N. Umar Lane,

Durumi Phase 11 Garki, Abuja.

Website: www.mlscn.gov.ng E-mail: info@mlscn.gov.ng

REGISTRAR/CEO: **DR. TOSAN ERHABOR**



Guidelines on Medical Laboratory Approval in Nigeria

1. A duly completed application form
2. **Requirements:**
 - (a) Letter of intent by Director Medical Laboratory Services or Proprietor.
 - (b) Corporate Affairs Commission (CAC) Business Registration Certificate or an Act/Edict for Public Institutions.
 - (c) Resident Medical Laboratory Scientists with current practicing license and at least 5 years post NYSC work experience.
 - (d) Resident Medical Laboratory Scientist must be a full-time employee of the laboratory.
 - (e) Laboratory Information System (LIS) should be in place.
 - (f) Receipt or Teller for Laboratory approval fee:
 - (i) N100, 000 for Primary Level Laboratory.
 - (ii) N300, 000 for Secondary Level Laboratory
 - (iii) N500, 000 for Tertiary/Research Level Laboratory (All payments should be made using the name of the Medical Laboratory)
 - (g) List of Equipment should be able to run at least 50% of proposed tests.
 - (h) Laboratory floor plan.
 - (i) Organizational Chart of the proposed laboratory.
 - (j) List of Tests to be run.
 - (k) Standard Operational Procedure (SOP) for each test.
 - (l) Quality manual.
 - (m) Provide MOU with Resident Medical Laboratory Scientist
(If owner is not a Medical Laboratory Scientist). MOU must have a legal seal.
 - (n) Implementation of Quality Management System (QMS) is a major requirement for the registration of a medical laboratory.

Note: The minimum required standard space for a main laboratory should be 10" x 10" Ft and could exceed 5m x 6m or 16.4" x 19.7" based on available space, which will exclude other adjoining functional spaces.

James Ogbeche

Assistant Director/Head, Inspection Unit

For: Deputy Registrar (Mentoring, Inspection & Molecular Laboratories)